**NCTE Student Affiliate Excellence Award Criteria**

**PLEASE USE THE ONLINE FORM TO COMPLETE THE SUBMISSION PROCESS**

**SECTION I:** These activities are REQUIRED for qualification. Please check all that apply and be sure to paste in the requested support materials or indicate that you will send them by postal mail. **Deadline for submission of application: July 15.**

★ 9. Our affiliate is recognized as an NCTE Student Affiliate. NOTE: to be recognized your affiliate should be listed on the affiliates page on the NCTE website: http://www.ncte.org/affiliates/list. If your group is not in the list but you feel it should be, please contact NCTE at affsec.ncte.org.

   ○ Yes
   ○ No
   ○ Other (please specify)

★ 10. Has a minimum of 10 members. Please list members with their addresses, phones, emails in the box or indicate that you will send a list by postal mail.

★ 11. At least 10 members hold student memberships in NCTE.

   ○ Yes
   ○ No
   ○ Other (please specify)

★ 12. ALL members of the student affiliate are members of either NCTE or the local/state affiliate.

   ○ Yes
   ○ No
   ○ Other (please specify)

★ 13. Has a set of Bylaws that provides for a smooth transition/succession of officers from year to year, including years when current officers graduate. Please paste your Bylaws into the box below OR indicate that you will send it by postal mail.

★ 14. The student affiliate holds at least four formal meetings/year. Please paste in the box with spaces between each meeting agenda and minutes. Including the date and time of the meeting, development of projects, members in attendance, guest speakers, etc. OR indicate that you will send by postal mail.

**SECTION II**

Each affiliate applying for the award must complete at least TWO of the activities listed below IN ADDITION TO THE REQUIRED activities in SECTION I. Please check all that apply and be sure to paste in or indicate that you will send via postal mail the requested support materials.

15. Maintains regular communications with current members through appropriate channels. Please check all that apply.

   □ Newsletter
16. Please submit your supporting documents online if possible and/or list any supporting documents you’ll be mailing. SEND THE DOCUMENTS by US mail to Jean Boreen, 1285 N Wakonda Street, Flagstaff, AZ 86004-7894 no later than July 15.

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<tr>
<th>Webpage Communication URL</th>
<th>Sent once a year</th>
<th>Sent twice a year</th>
<th>Sent three or more times a year</th>
<th>Will submit below</th>
<th>Will send by US mail</th>
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17. If you are submitting website messages, please provide the URLs for them below.

First website message URL
Second website message URL
Third website message URL

18. If you are submitting letters from your president, please paste these in below with five spaces in between each letter. Please label the letters as needed.

19. If you are citing a newsletter, please include the URL of an online issue or the name and issue of the newsletter you’ll be sending by US mail in the boxes below.

First newsletter
Second newsletter
Third newsletter

20. If you are citing a journal, please include the URL of an online issue or the name and issue of the journal you’ll be sending by US mail in the boxes below.

First journal
Second journal
21. Participate in and engage in active reflection on at least one external professional learning program/event each year on a topic related to education or the ELA field.

☐ Local, state, regional or national conference

☐ Webinar

☐ Campus speaker

☐ Other (please specify)

22. Please provide a one-paragraph description including documentation of the program/event OR indicate that you will be sending this by postal mail.

23. Please provide evidence of active reflection of the program/event such as minutes of meetings where the event was discussed, sample discussion form posts regarding the event, etc. OR indicate that you will be sending this by postal mail.

24. Participate in a project or activity directly involved with curriculum development, either through the affiliate or through local or state education agencies. Paste in below a brief description of the project. Paste in any supporting materials OR indicate if you will be mailing them.

25. Develop a new or become involved in an existing local, state, regional, or national initiative related to literacy and English language arts, including being involved in evaluating the results of the initiative. Write a brief description of the affiliate’s participation in the initiative and paste it in below. Paste in any supporting materials below OR indicate that you will be sending support materials by postal mail.

26. Please list all the supporting materials that you will be sending via US mail to Debbie Thomas, 140 Wildwood Drive, Granville, OH 43023, by July 15.